

QUEEN ANNE'S COUNTY HIGH SCHOOL PARKING PROCEDURES

- I. Parking on school grounds is a privilege. Violation of parking rules (outlined below) will result in warnings, suspension of parking privileges, citations, fines, booting of vehicles, and/or further disciplinary actions.
- II. Parking permits cost \$20.00. A photocopy of a valid driver's license (not a learner's permit) and the vehicle's registration must be presented at the time of the parking permit issuance along with payment in cash or check. This applies to being added to the waitlist as well. All lost or stolen permits will be replaced at a cost of \$20.00. **Students must clear all obligations before a parking permit will be issued.**
- III. Only **eleventh and twelfth grade** students who meet the eligibility requirements may be issued a permit.
- IV. During school hours' students must park in the student lot between the lines of their **assigned parking space**. Students cannot park at the curb, along the grass, behind the building, or in the following lots:
Faculty - Athletic - Cafeteria - Bus
- V. Student vehicles must visibly display a current school year parking permit. The permit must be hung from the rear view mirror in plain view. Drivers without a valid permit must park off campus. Permits may be moved to a second vehicle that is registered under the same contract. If an additional car needs to be added, please contact the parking lot staff or Ms. Michaels.
- VI. Students are **not** eligible for a refund if their permit is revoked. The parking space will be issued to the next student on the waiting list.
- VII. Student vehicles must stop when buses are leaving the school grounds. Additionally, all staff directions and established traffic patterns must be observed at all times.
- VIII. Students are responsible for their passengers. Rule violations by passengers may result in a citation and other disciplinary action to both the driver and passengers.
- IX. "Automobiles parked on the school premises or in the school parking lot are subject to search when officials have reason to believe that weapons, drugs, or objects prohibited by school policy or state law are contained therein. This includes the use of drug-detecting dogs in accordance with BPE Resolution 19-87. Same as locker search procedures."
- X. Administration has the right to boot a vehicle if a student is in violation of expectations, or to revoke permits for any behavior they deem excessive without prior warnings (\$25 Fee for Removal of Boot).

	Eligibility
GPA/Attendance 2.0 or Better	Students must maintain a 2.0 GPA. Grades will be reviewed during every report period, including interims. If a student falls below a 2.0, the parking pass will be suspended for 2 weeks. A grade review will occur at the end of the two-week suspension. If the student's GPA does not meet the 2.0 requirement, the student's parking pass will be permanently revoked.
Undocumented Tardies and /Undocumented Absences	When absent or tardy, please bring a note from a parent/guardian or doctor. Between 4-7 undocumented absences/tardies may result in a verbal or email warning. Warnings may not occur if the number of absences and/or tardies exceeds 7 at the time of the data review. A student with 8 or more undocumented absences/tardies will have his/her permit suspended for 2 weeks. If the student has additional undocumented absences/tardies during the suspension, the student will have their pass permanently revoked. Attendance will be reviewed during every report period, including interims.
Citations	Students who receive 3 citations will have their pass permanently revoked. (Attendance warnings are not considered a citation.)

Possible Citations
Speeds in excess of 15 mph
Reckless driving such as, but not limited to, engine revving, spinning of wheels, or failure to yield to pedestrians
Altering or sharing a parking permit
Leaving school grounds without permission
Interfering with bus traffic, i.e. failure to give buses the right of way at the main entrance
Failure to follow faculty or staff directions promptly and courteously
Failure to follow traffic patterns, i.e. cutting through parking spaces
Failure to display permit (see Ms. Michaels for a temporary permit if necessary)
Transporting students off school grounds without permission.
Going to a vehicle without permission during the school day

If you have any questions or concerns about the above guidelines or violations, please see an Assistant Principal.

Parking Permit/Space # _____

VEHICLE REGISTRATION

Student Name: _____ **Grade:** _____
(Please Print)

Primary Vehicle Make: _____ **Model:** _____

Color: _____ **Tag Number:** _____ **Oversized Vehicle Y/N**

Circle if applicable: Concurrent KI /Internship /Dual Enrollment

I HAVE READ AND UNDERSTAND MY RESPONSIBILITY TO FOLLOW ALL RULES & EXPECTATIONS AS STATED IN THIS AGREEMENT. I AGREE TO FOLLOW THE QACHS PARKING RULES AND PROCEDURES OR MY PRIVILEGE TO PARK ON SCHOOL PROPERTY WILL BE REVOKED.

I UNDERSTAND AND AGREE TO COMPLY WITH THE PROCEDURES WHICH MAY RESULT IN WARNINGS, SUSPENSION OF PARKING PRIVILEGES, CITATIONS, FINES, BOOTING OF VEHICLE (\$25.00 REMOVAL FEE), AND/OR FURTHER DISCIPLINARY ACTION.

Student Signature: _____

Parent/Guardian Signature: _____

Date: _____

(The permit is valid ONLY for the vehicle above. List below any additional vehicles that may be driven, and present a copy of the Registration for all additional vehicles. Citations will be issued for non-compliance.)

Make/Model	Year	License Plate Number	Color

See V. from procedure page

Office Use: GPA ____ Obligations ____ Attendance ____ Paid ____ Received by _____