

Queen Anne's County High School

Alumni Association

ALUMNI ASSOCIATION BY-LAWS

Article I - NAME

Section 1. The name of this organization shall be "Queen Anne's County High School Alumni Association."

Article II – PURPOSE

Section 1. The purpose of this organization shall be to promote and support the educational and career development opportunities for graduates of Q.A.C.H.S., to celebrate the educational heritage afforded by the School, its teachers and administrators, and to further support the educational and developmental capacity provided by the School to its students and the community.

Section 2. To promote the participation of alumni in support of the school and its initiatives.

Article III – MEMBERS

Section 1. Eligibility for membership in this organization shall be open to all graduates and former students, teachers, and administrators of Queen Anne's County High School, Centreville, Maryland.

Article IV – DUES

Section 1. Annual dues for this organization shall be \$10.00 per member and \$15.00 per couple, if both are eligible for membership.

Section 2. Graduating seniors shall receive their first year membership dues free.

Article V – OFFICERS and THEIR ELECTIONS

Section 1. The Officers of this organization shall be a President, a Vice-President, a Secretary, and a Treasurer. These officers shall be elected at two (2) year intervals.

Section 2. By February 1st of the election year, a Nominating Committee of three (3) members shall be appointed by the President. It shall be the duty of this committee to nominate candidates for offices to be filled at the annual meeting. Nominations from the floor shall be called for. Elections shall be by ballot except, if there is but one candidate for an office. A majority of votes cast shall elect.

Section 3. The officers of this organization shall perform the duties prescribed for them in the parliamentary authority adopted by this organization.

Section 4. A vacancy of an office shall be filled by appointment by the highest ranking officer, until the next regularly scheduled election as set forth in these by-laws.

Article VI – EXECUTIVE BOARD

Section 1. The Executive Board shall be composed of the Officers and chairpersons of all standing committees of the association.

Section 2. The Executive Board shall have general supervision over the affairs of the association, but shall refer, with recommendations, proposed measures to the association for its decision. However, the Executive Board has the authority to take immediate action on items of minor importance and shall report such action to the association at the first subsequent meeting.

Section 3. The Executive Board shall meet at least quarterly. Other meetings may be called by the President.

Article VII – MEETINGS

Section 1. The Association shall meet annually, at a place, date, and time to be set by the Executive Board.

Section 2. Other meetings shall be called by the President, with at least (3) three days notice.

Section 3. Those present at any official meeting, at least two (2) shall be officers, shall constitute a quorum for the transaction of business.

Article VIII – COMMITTEES

Section 1. The President shall appoint as many committees as are necessary to carry on the work of the organization.

Section 2. This organization shall have the following standing committees:

i. The Scholarship Committee shall consist of at least three members approved by the President. Committee members may not be school-based employees

of the Queen Anne's County School system or family members of applicants.

ii. Working with the Executive Board, the Scholarship Committee shall determine the number and amount of scholarships to be awarded annually.

iii. The Scholarship Committee shall:

1. establish the purpose and selection criteria for scholarship awards;
2. publicize the availability of scholarships to eligible recipients;
3. evaluate scholarship applicants and select the recipients;
4. publicize the scholarship awards;

5. complete the Scholarship Reporting Form for each recipient and return to the Foundation for Community Partnerships, Inc.

6.

Section 3. All committee members will be comprised of members of the Association in good standing.

Section 4. The President shall be an ex-officio member of all committees.

Article IX – FINANCE

Section 1. The fiscal year for this organization shall be from January 1 to December 31.

Section 2. The revenue of this organization shall be derived from the contributions of its members and others, by payment of dues, and income from Association activities.

Section 3. The Association is not organized for profit and no profit shall benefit any individual or group of individuals connected with this organization except in consideration for services rendered.

Article X – PROCEDURES

Section 1. The latest revised Robert’s “Rules of Order” shall govern the procedure at all meetings of the organization, except as herein provided in these By-Laws.

Article XI – AMENDMENTS

Section 1. These By-laws may be amended by a vote of two-thirds of the members attending such meeting, provided written notification of the meeting and proposed change(s) has been given to all members at least thirty (30) days prior to such meeting.

Section 2. These By-laws shall become in full force and effective on and after its approval and adoption by this organization.

Article XII – DISSOLUTION

Section 1. Upon the dissolution of this organization, any remaining uncommitted assets shall be distributed in accordance with applicable state and federal laws and agreements entered into by the Association.

Section 2. These By-laws shall become in full force and effective on and after its approval and adoption by this organization.

The above By-laws were approved and adopted by the Queen Anne’s County High School Alumni Association this 30th day of April, Two-Thousand and Eight.

The above By-laws were amended on August 6, 2008 according to the procedures established in Article XI. Article II, Section I was amended to include words, "and their direct descendents".

The above laws were amended on April 21, 2009 according to the procedures established in Article XI. In Article VIII, Section 2(a), items i - iii were added to further define the Scholarship Committee.