

# POLICY-Draft

Queen Anne's County Public Schools

Page 1 of 2

POLICY TITLE: <b>Curricular Expenses for Students Policy</b>	
ADOPTION/EFFECTIVE DATE:  August 2016	REFERENCE NUMBER:
POLICY/PROCEDURE MANUAL SUMMARY CATEGORY:  Students  Amendment:  Original May 04, 2011 //Amended September 2016	

## A. Purpose:

The purpose of this policy is to provide a consistent educational practice to allow all students full access to courses, the instructional materials required for those courses, and the instructional program.

## B. Policy Statement:

The Queen Anne's County Public Schools Board of Education (QACPS BOE) believes in equal access to education for all students, thereby adopting this as policy in accordance with the federal mandate for a free and appropriate education to all children.

## C. Rationale:

While in general, the education program of Queen Anne's County Public Schools provides the equipment, supplies and materials necessary for students to participate in the associated activities, there may be occasions when the curriculum for a course asks students to supply certain materials. The rationale for this policy is to ensure that no student enrolled in Queen Anne's County Public Schools is denied access to any school-sponsored course or activity in the instructional program due to their financial situation with regard to course requirements and/or materials of instruction.

Individual students projects and specific materials of instruction may become their personal property in some courses. In such cases, curricular expenses could be charged to students.

Students may be charged for curricular materials of instruction and equipment breakage due to student carelessness and/or irresponsible behavior.

**D. Definitions:**

1. Curricular Expenses: Any fee charged to a student for class materials of instruction.
2. Course Requirement: Specific materials required for students to purchase in order to participate in the course.
3. Materials of Instruction: Items needed by the educator to teach the course content and/or items needed by the student to demonstrate mastery of the course content.
4. Course Equipment: Equipment necessary to implement the educational program

**E. Implementation:**

The Superintendent shall develop Administrative Procedures to implement this policy in accordance with all local policies and local, state and federal laws and regulations and to communicate this policy and accompanying procedures to all relevant parties.

**F. Evaluation:**

The Superintendent will provide the Board of Education a review of this policy in August 2021. The focus of this review will be the effectiveness of the elements of this policy in assisting the Board in fulfilling its mission.

**G. References:**

# PROCEDURES- Draft

Queen Anne's County Public Schools

(Reference) #

## CURRICULAR EXPENSES FOR STUDENTS

---

Page 1 of 1

1. The conditions under which students may be requested to purchase instructional materials and or expenses related to educational experiences that are not provided by Queen Anne's County Public Schools are the following:

- A. Requests will be moderate:
- B. All requests for purchases by students are subject to the approval of the appropriate content supervisor and principal; and
- C. No student will be denied instructional materials adopted for use in the instructional program because of financial inability to purchase instructional materials.

2. If an article is made and/or kept by a student, the materials used will be paid for by the student. The costs should be kept to a minimum.

3. Students will not be charged for laboratory fees. Students may be charged for breakage due to carelessness and/or irresponsible behavior.

**Created: September, 2016**