

# POLICY

## Queen Anne's County Public Schools

POLICY TITLE: <b>Parent Conferences</b>	
ADOPTION/EFFECTIVE DATE: <b>June 01, 2011</b>	
POLICY/PROCEDURE MANUAL SUMMARY CATEGORY: <b>Instruction</b>	
Amendment:	

### I. Purpose

The purpose of this policy is to establish guidelines for the school system and individual schools that endorse and encourage meaningful partnerships and communication between the schools and the families to support the social, emotional and academic growth of students. Parent conferences provide an opportunity for staff and parents to discuss each child's growth and development and to reflect upon a child's progress.

### II. Policy Statement

Since the Board of Education of Queen Anne's County believes that the education of children is a responsibility shared by parents, families, the school system and the community, communication regarding a child's progress through a face-to-face conference is essential to this shared responsibility.

### III. Rationale

The Board recognizes the parent as the child's first and lifelong teacher and that it is essential to keep open lines of communication between the family and the school. Thus, the school system schedules parent conferences at the elementary and middle school levels during the spring and fall. At the elementary, middle and high school levels, parent conferences may be scheduled at other times at the request of the parent and/or guardian, the teacher, or other school personnel. Data regarding parent conferences are collected and disaggregated by subgroups. At the school level, staff identifies parents and/or guardians who have not attended a conference as scheduled and follow up by making personal contact with them.

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### **IV. Implementation**

The Superintendent is responsible for drafting procedural guidelines for the implementation of this policy.

### **V. Evaluation**

The Superintendent will provide the Board of Education a review of this policy in August 2015. The focus of this review will be the effectiveness of the elements of this policy in assisting the Board in fulfilling its mission.