

# POLICY

## Queen Anne's County Public Schools

POLICY TITLE: <b>Staff Gifts and Solicitation</b>	
ADOPTION/EFFECTIVE DATE: July 7, 1993 Reformatted: October 9, 2013	
POLICY/PROCEDURE MANUAL SUMMARY CATEGORY:  Personnel  Amendment:	

### **A. Purpose**

To establish the parameters for the receipt of gifts by staff from their students

### **B. Policy Statement**

Building administrators shall discourage the practice of staff receiving personal gifts from their students.

### **C. Rationale**

The receiving of gifts, services and hospitality is closely related to the issue of conflicts of interest and can leave an individual or organization vulnerable to accusations of unfairness or partiality. Gifts can be used to influence or maneuver employees into a position of obligation.

### **D. Definitions**

None

### **E. Implementation guidelines**

The Superintendent is authorized to develop regulations and procedures to implement this policy.

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## Queen Anne's County Public Schools

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Page 2 of 2

### **F. Evaluation**

The Superintendent will provide the Board of Education a review of this policy in 2017. The focus of this review will be the effectiveness of the elements of this policy in assisting the Board in fulfilling its mission.

### **G. References**

None