

POLICY

Queen Anne's County Public Schools

POLICY TITLE: Volunteers in Schools	
ADOPTION/EFFECTIVE DATE: March 04, 2009	
POLICY/PROCEDURE MANUAL SUMMARY CATEGORY: Instruction Amendments:	

A. Purpose

The purpose of this policy is to describe a volunteer program and to provide direction for the recruitment, screening, selection and use of volunteers in the schools.

B. Policy Statement

It is the policy of Queen Anne's County Public Schools to promote and encourage school volunteers in order to expand and enhance parental and community involvement with schools in a manner that supports the instructional program and promotes safety, security and an orderly learning environment. Queen Anne's County Public Schools will recruit volunteers who contribute to the intellectual, physical and/or emotional development of students and to the well being of the schools.

C. Rationale

The Queen Anne's County Public Schools appreciates the work volunteers do in our schools. Parents, college students, community members, and business partners are important sources of support and expertise that enrich the instructional program, assist teachers and connect the student body with the community.

D. Definitions

1. A school volunteer is defined as an individual who performs a service functioning within Queen Anne's County Public Schools without compensation, remuneration or other consideration, and who shall serve under the immediate supervision and direction of the professional staff of the district to whom he/she is assigned.
2. Volunteer opportunities shall be based on needs identified by the schools and shall include, but not be limited to assisting in a classroom, media center, cafeteria, computer lab, office, on the playground, chaperoning field trips, mentoring or tutoring or other designated duties.
3. Participation in booster clubs, school advisory committees, Parent Teacher Associations, or other similar activities that occur outside of school hours and are not school sponsored

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activities are not covered under the provisions of this policy.

E. Implementation Guidelines

1. The Board of Queen Anne's County Public Schools shall direct the Superintendent to establish a volunteer program and procedures for the recruitment, selection, screening, training, assignment, supervision and evaluation of all volunteers to ensure that the best interests of the schools are being met.
2. Nothing in this policy shall be deemed to create a contract between the volunteer and Queen Anne's County Public Schools.
3. Nothing in this policy shall in anyway affect Queen Anne's County Pubic Schools' ability or right to terminate its association with any volunteer for any reason with or without cause.

F. Evaluation

The Superintendent will provide the Board of Education a review of this policy in February 2012. The focus of this review will be the effectiveness of the elements of this policy in assisting the Board in fulfilling its mission.

G. References

Annotated Code of Maryland- Education-
Section: §6-106

Cross Reference: Handbook for Volunteers in Queen Anne's County Public Schools