

Queen Anne's County High School Alumni Association

Minutes

February 5, 2026

5:30 pm

American Legion, Centreville

In attendance:

Melissa Lenzi	tbturtle1967@yahoo.com
Debbie Kiel	deborahkiel@yahoo.com
David Ruffner	ruffbikermd@atlanticbb.net
Janet Crutchley	janet.crutchley@gmail.com
Jamie Williams	jamielois85@gmail.com
Kellye Richardson	waterviewdesigns@yahoo.com
Daria Bennett	dkbennett1204@gmail.com
Lisa Kearney	lfkearney85@gmail.com

Melissa called the meeting to order at 5:30 pm.

Per the bylaws, at any official meeting, at least two (2) of those present shall be officers and shall constitute a quorum for the transaction of business. A quorum was met.

Jamie read a recap of the August 25, 2025, meeting minutes. On a motion by Debbie and a second by Melissa, the August 25, 2025, minutes were approved unanimously. It was agreed that minutes would be shared with all in attendance before the next meeting for review and edits. However, minutes should not be posted online until they are approved at the next meeting.

Melissa shared that Terri stepped down as Treasurer due to personal commitments.

Madeline Hubbard provided a membership report via email. Melissa shared the 2026 numbers: 95 sign-ups at the Fair, 37 at the multi-class reunion, 7 by mail, and 6 from homecoming, for a total of 145 to date. The members discussed the Facebook group page and how to get more members to pay dues. One suggestion was to ensure dues are paid before allowing them to join the Facebook group. Adding something to the questions when they request to join was also discussed.

Melissa reported that she accessed the Alumni PayPal account. She explained that PayPal funds must be transferred to the Shore United account and then moved to the Chesapeake Charities account. Janet noted that in the past, the balance was not significant enough to warrant a transfer. Melissa also shared that she inadvertently made personal purchases while logged in; upon realizing this, she reimbursed the account and provided a transaction printout for review. This prompted discussion on the need to identify who has access to the Alumni email and PayPal accounts, and to establish backups and clear processes.

Currently, it is believed that Melissa, Madeline, and Royden Powell have access to the email account and PayPal, while Melissa and Royden have access to PayPal.

There was discussion about the 2025 Multi Class Reunion, and how it was promoted, and ideas for promotion moving forward. Emails should be sent to all members, as not everyone is on Facebook. The 50/50 winner donated the winnings back to the Alumni Association. There was feedback on the Reunion and changing venue, music, etc. The members agreed to follow up on this at a future meeting.

Madeline donated \$100 on Giving Tuesday, December 2, 2025. The group discussed thank-you notes and how the Secretary would be notified to send them. A process needs to be established for whoever receives PayPal donation email notifications to ensure timely communication.

Lisa will lead the Scholarship Committee, with Lisa Davis continuing as a member. Dana DeMaso, who assisted last year, will be contacted. Daria and Jamie will assist unless new members express interest. The scholarship application is currently available here <https://www.qacps.org/qachs/alumni-association>. Melissa has notified QACHS and KIHS. Melissa suggested inviting scholarship recipients to an Alumni meeting, ideally in June, as scholarships are awarded in May. Currently, we believe the Chesapeake Charities account has sufficient funds. The QACHS Awards Ceremony is scheduled for May 14, 2026, at 5pm; the KIHS Awards date is to be determined.

Daria inquired about maintaining communication with QACHS staff and strategies to encourage their participation or donations to the Alumni Association. The group discussed past projects completed by the Association, and it was suggested that Madeline and Susan could help develop talking points for current members to use when engaging potential members.

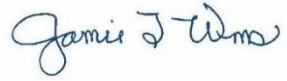
Melissa shared that members are receiving "Vendor" emails that appear to be from her and cautioned everyone to be vigilant and not open or act on any emails without verification. Melissa also shared that all the emails were pulled into her contacts when she logged into the Alumni Association's email.

After a brief discussion, Melissa appointed Jamie as Treasurer and Kellye as Secretary. Jamie and Kellye agreed to meet and cross-train so they can serve as backups for each other.

Melissa shared the dates of the County High School theatre productions. QACHS will be Mama Mia on March 6, 7, 14 at 6pm, and March 15 at 2pm. KIHS will be performing Annie on February 27 & 28, March 6 and 7 at 6pm, and matinees on March 1 and 8, time to be determined. Jamie agreed to pay and produce an ad for each school's program. Melissa will share the information once she hears back from the schools.

The next meeting is scheduled for April 9, 2026, at 6:30 pm. Melissa will confirm the location. There being no further business, the meeting was adjourned at 7:00 pm.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jamie J. Williams". The signature is written in a cursive, flowing style.

Jamie Williams, Secretary