



# Queen Anne's County Public Schools

*Preparing World-Class Students Through Everyday Excellence*

## **BOARD OF EDUCATION QUEEN ANNE'S COUNTY**

### **REQUEST FOR BIDS PROJECT # 2021-03**

### **BAYSIDE ELEMENTARY SCHOOL PARTIAL ROOF REPLACEMENT PSC # 17.021.19**

**April 2021**

Queen Anne's County Public Schools (QACPS) is soliciting bids for a partial roof replacement at Bayside Elementary School, located at 301 Church Street, Stevensville, Maryland.

The scope of work under this contract includes replacement of the 28 year old, standing seam metal roof.

The Project Architect is the firm of Hord/Coplan/Macht, 700 E. Pratt Street, Suite 1200, Baltimore, MD 21202. The Project Architect is Jeff Hagan. Phone number is 410-837-7311 and fax number is 410-837-6530. Email address is [jhagan@hcm2.com](mailto:jhagan@hcm2.com).

A non-mandatory pre-bid conference will be held as listed below. Anyone wishing to respond to the request for bids is encouraged to attend:

DATE: Wednesday, April 21, 2021  
TIME: 2:00 PM  
LOCATION: Bayside Elementary School  
301 Church Street  
Stevensville, Maryland 21666  
410-643-6181

All questions must be submitted in writing before 4:30PM on Thursday, April 22, 2021 to Carla Pullen at [carla.viarpullen@qacps.org](mailto:carla.viarpullen@qacps.org). If necessary, addenda will be issued to registered document holders and posted to the QACPS web site at [www.qacps.org](http://www.qacps.org).

**The bids must be submitted no later than 2:00 p.m. on Thursday, April 29, 2021 to:**

The Board of Education of Queen Anne's County  
Office of Supporting Services  
202 Chesterfield Avenue  
Centreville, MD 21617  
410-758-2403 x 144  
Attn: Carla Pullen

Bids received after 2:00 pm will not be accepted or considered.

Bid documents will be available in electronic format from QACPS. Please contact Jolene Gottlieb at 410-758-2403 x 140 or by email at [facilities@gacps.org](mailto:facilities@gacps.org). Each Offeror is solely responsible for ensuring that he/she has the current, complete version of the bid documents, including any addenda, before making your submission. QACPS is not responsible for documents obtained from any source other than QACPS.

All contractors must submit the completed Contractor's Qualification Questionnaire with their bid. This questionnaire is intended as a basis for establishing the qualifications of a Contractor for undertaking construction work under the jurisdiction of Queen Anne's County Public Schools. For this project, bidders shall have been in business for a minimum of five (5) years from the date of issuance of this bid, and shall have been a contractor who has performed similar services of a similar design and work scope of this project for a minimum of five (5) years from the date of issuance of this bid.

Certified Minority Business Enterprises are encouraged to respond to this solicitation. The contractor or supplier who provides materials, supplies, equipment, and/or services for this construction project shall attempt to achieve the result that a minimum of ten (10) percent of the total Contract value is made directly or indirectly from certified minority business enterprises approved by the Maryland Department of Transportation (MDOT).

Bidders are required to submit the completed Minority Business Enterprise Utilization and Fair Solicitation Affidavit, Attachment A, and the completed Minority Business Enterprise Participation Schedule, Schedule B, with their bid. If a bidder fails to submit either of these forms with their bid as required, their bid will be considered non-responsive. Also, the apparent low bidder is required to submit additional Minority Business Enterprise documentation and supporting data that is specified in the bid documents within ten (10) working days after notification that the firm is the apparent low bidder.

All bids shall be irrevocable for one-hundred twenty (120) days after bid opening date and shall be accompanied by a Bid Security bond. QACPS reserves the right to cancel this

request for bids and/or reject any or all submissions and to waive any informality in any proposal.

The conditions contained in this Request for Bids are a part of the bid documents.

Should you have any questions regarding this solicitation, please contact Carla Pullen at 410-758-2403 x 144 or [carla.viarpullen@gacps.org](mailto:carla.viarpullen@gacps.org).