



# QUEEN ANNE'S COUNTY PUBLIC SCHOOLS

Where Our Future Begins

**BOARD OF EDUCATION  
QUEEN ANNE'S COUNTY**

**REQUEST FOR BIDS  
PROJECT # 2022-09  
(Davis-Bacon Act Wages Apply)**

**QACPS OUTDOOR CLASSROOMS**

**JUNE 2022**

Queen Anne's County Public Schools (QACPS) is soliciting bids for the construction of outdoor classroom spaces at the school district locations.

The scope of work under this contract includes the construction of concrete pads, building/installation of pavilion and sail structures, and associated electric.

The Project Architect is the Becker Morgan Group, 312 W. Main Street, Suite 300, Salisbury, MD 21801. The architectural representative is Sandra Carpenter. The phone number is 410-546-9100 and the fax number is 410-546-5824. Email address is [scarpenter@beckermorgan.com](mailto:scarpenter@beckermorgan.com).

A non-mandatory pre-bid conference will be held as listed below. Anyone wishing to respond to the request for bids is encouraged to attend:

**DATE:** Tuesday, June 28, 2022  
**TIME:** 8:00 AM  
**LOCATION:** Queen Anne's County Board of Education  
202 Chesterfield Avenue  
Centreville, MD 21617  
410-758-5200

All questions must be submitted in writing before 4:00 PM on Friday, July 1, 2022 to Carla Pullen at [carla.viarpullen@qacps.org](mailto:carla.viarpullen@qacps.org). If necessary, addenda will be issued to registered document holders and posted to the QACPS website at [www.qacps.org](http://www.qacps.org).

**The bids must be submitted no later than 2:00 p.m. on Wednesday, July 18, 2022, to:**

The Board of Education of Queen Anne’s County  
Office of Supporting Services  
202 Chesterfield Avenue  
Centreville, MD 21617  
410-758-2403 x 144  
Attn: Carla Pullen

Bids received after 2:00 pm will not be accepted or considered.

Bid documents will be available in electronic format from QACPS. Please contact Jolene Gottlieb at 410-758-2403 x 140 or by email at [facilities@qacps.org](mailto:facilities@qacps.org). Each Offeror is solely responsible for ensuring that he/she has the current, complete version of the bid documents, including any addenda, before making your submission. QACPS is not responsible for documents obtained from any source other than QACPS.

**Brief Description of Work:**

Base Bid: Construct an Outdoor Classroom at twelve (12) Queen Anne’s County Public School elementary and middle school sites.

- |                               |                               |
|-------------------------------|-------------------------------|
| Bayside Elementary School     | Kent Island Elementary School |
| Centreville Elementary School | Matapeake Elementary School   |
| Centreville Middle School     | Matapeake Middle School       |
| Church Hill Elementary School | Stevensville Middle School    |
| Grasonville Elementary School | Sudlersville Elementary       |
| Kennard Elementary School     | Sudlersville Middle School    |

Alternate I: Construct a Sail Shade structures with electric at two (2) Queen Anne’s County Public high school sites.

- Queen Anne’s County High School
- Kent Island High School

Alternate II: Provide electric to twelve (12) Outdoor Classroom sites.

- |                               |                               |
|-------------------------------|-------------------------------|
| Bayside Elementary School     | Kent Island Elementary School |
| Centreville Elementary School | Matapeake Elementary School   |
| Centreville Middle School     | Matapeake Middle School       |
| Church Hill Elementary School | Stevensville Middle School    |
| Grasonville Elementary School | Sudlersville Elementary       |
| Kennard Elementary School     | Sudlersville Middle School    |

All contractors must submit the completed Contractor's Qualification Questionnaire with their bid. This questionnaire is intended as a basis for establishing the qualifications of a Contractor for undertaking construction work under the jurisdiction of Queen Anne's County Public Schools. For this project, bidders shall have been in business for a minimum of five (5) years from the date of issuance of this bid, and shall have been a contractor who has performed similar services of a similar design and work scope of this project for a minimum of five (5) years from the date of issuance of this bid.

Certified Minority Business Enterprises are encouraged to respond to this solicitation. The contractor or supplier who provides materials, supplies, equipment, and/or services for this construction project shall attempt to achieve the result that a minimum of ten (10) percent of the total Contract value is made directly or indirectly from certified minority business enterprises approved by the Maryland Department of Transportation (MDOT).

Bidders are required to submit the completed Minority Business Enterprise Utilization and Fair Solicitation Affidavit, Attachment A, and the completed Minority Business Enterprise Participation Schedule, Schedule B, with their bid. If a bidder fails to submit either of these forms with their bid as required, their bid will be considered non-responsive. Also, the apparent low bidder is required to submit additional Minority Business Enterprise documentation and supporting data that is specified in the bid documents within ten (10) working days after notification that the firm is the apparent low bidder.

Each Bidder shall deposit with his proposal a Bid Bond in the amount of Ten Percent (5%) of the Base Bid. The form of the Bid Bond shall be AIA Document A310 Bid Bond - 1970 edition or equivalent. A Performance Bond and Labor and Material Payment Bond, in the full amount of the contract award, shall be provided by the successful bidder prior to the execution of the contract. Bond Requirements are for projects greater than \$100,000. (Bid Bonds and Payment and Performance Bonds are not required for Bids below \$100,000.)

All bids shall be irrevocable for one-hundred twenty (120) days after bid opening date and shall be accompanied by a Bid Security bond. QACPS reserves the right to cancel this request for bids and/or reject any or all submissions and to waive any informality in any proposal.

The contractor or supplier who provides materials, supplies, equipment, and/or services for this construction project shall attempt to achieve the result that a minimum of ZERO percent of the total contract value is made directly or indirectly from certified minority business enterprises. All general contractors and subcontractors, including certified MBE firms, when bidding as general or prime contractors are required to attempt to achieve the MBE subcontracting goals from certified MBE firms approved by the Maryland Department of Transportation (MDOT).

The contractor or supplier agrees to make a good faith effort to carry out the MBE requirements of this contract in a manner that is consistent with the efficient performance of the project.

Prevailing Wage Rates are not applicable to this project per the State of Maryland State Finance and Procurement Article, Section 17.201 through 17.226 and CoMAR 21.11.11

The conditions contained in this Request for Bids are a part of the bid documents.

The Board of Education of Queen Anne's County reserves the right to reject any or all bids and waive formalities, informalities, and technicalities therein. The Board reserves the right to contact a Bidder for clarifications and may, at its sole discretion, allow a Bidder to correct any and all formalities, informalities and technicalities in the best interest of the Board. The Board reserves the right to utilize existing Board or Cooperative contracts in the best interest of the Board. The Board reserves the right to evaluate existing Board or Cooperative contracts as Bids in the best interest of the Board.

Should you have any questions regarding this solicitation, please contact Carla Pullen at 410-758-2403 x 144 or [carla.viarpullen@qacps.org](mailto:carla.viarpullen@qacps.org).