

REGULATION Board of Education of Queen Anne's County

Responsible Office:	Superintendent's Office
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REGULATION for Citizens Advisory Council (CAC) and School System Improvement Committee (SSIC)

I. REGULATION ELEMENTS

A. Purpose

In accordance with Education Article §4–112, Queen Anne's County Public Schools will maintain a Citizen's Advisory Council (CAC) and School System Improvement Committee (SSIC) to provide citizens with the opportunity to be involved in public education and advise the Board of Education on matters including but not limited to: policy review, school calendar, system data review, budget, strategic plan review, and the review of the implementation of the Blueprint for Maryland's Future in Queen Anne's County.

B. Membership

1. Citizens Advisory Council (CAC)

- (a) One (1) Executive Team member designated by the Superintendent.
- (b) One (1) Board member appointed by the President of the Board.
- (c) Fourteen (14) parents or guardians consisting of one recommendation from each principal.
- (d) Five (5) others with one recommendation from each board member. These individuals can be a parent, employee, or community member.

2. School System Improvement Committee

- (a) One (1) Executive Team member designated by the Superintendent.
- (b) One (1) Board member appointed by the President of the Board.
- (c) Fourteen (14) teachers consisting of one recommendation from each principal.
- (d) One (1) Queen Anne's County Education Association representative designated by the executive officers of the Association.
- (e) The following three administrators designated by the leadership of the Queen Anne's County Administrators and Supervisors Association:
 - (i) One (1) central office Administrator & Supervisor member,
 - (ii) One (1) elementary level Administrator & Supervisor member, and
 - (iii) One (1) secondary level Administrator & Supervisor member.

C. Meetings

1. The CAC and SSIC will each hold a minimum of six (6) meetings per year.
2. Meetings should be held in person but can be held virtually if necessary.

D. Operations

1. The CAC and SSIC will advise the Board on issues and topics as requested by the members of the Board of Education.
2. The CAC and SSIC will report to the Board, when necessary, during the scheduled monthly School Board Meetings.

II. IMPLEMENTATION

The Superintendent directs QACPS staff to implement this regulation.

III. EFFECTIVE DATE

Date: August 3, 2022



Patricia W. Saelens, Ed.D.
 Superintendent, Queen Anne’s County Public Schools

HISTORY:

Initial Adoption	08/03/22	Revised	-/-/-	Reviewed	--/--/----	Next Review	08/03/26
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