



QUEEN ANNE'S COUNTY PUBLIC SCHOOLS

Where Our Future Begins

AGREEMENT-APPLICATION for USE OF BUILDINGS, GROUNDS and OTHER FACILITIES

School: _____

Section(s) Requested: _____

Event Name (if applicable): _____ Activity: _____

Setup/Clean up times: _____

Activity Date(s): _____ Event Time: _____ to _____

Name of Individual Requesting Use: _____

Organization: _____ Estimated attendance: _____

Address: _____ Primary contact #: _____

_____ Email: _____

Liability Insurance: Submit a copy with this agreement -- List QACBOE; 202 Chesterfield Avenue, Centreville, MD 21617 as Certificate Holder. Under Description list school & address being used.

Fees to be Charged:	Building Use:	YES	NO	HVAC:	YES	NO
	Custodial:	YES	NO	Lighting Booth:	YES	NO

Admission Fee: Children: \$ _____ Adults: \$ _____ Tuition: \$ _____

Special Requests: Chairs Tables Screen Other: _____

Rental Fee: Due within 30 days of receipt of invoice.

Organization or Individual to be Invoiced:
Address if different from above: _____

I/We hereby acknowledge that I/We have read in its entirety the Building Use Policy dated September 5, 2011/revised: April 6, 2016 and will abide by the rules and regulations for buildings and facilities use and by the priority order as stated in Section D of the Building Use Policy.

Signature of Responsible Party

Signature of Witness

Signature of Facilities Use Coordinator

Date

TO ALL WHICH THESE PRESENT SHALL COME OR MAY CONCERN, GREETING: KNOW YE, That
_____ have remised, released, and forever discharged and by these

(Name of Organization)

presents do for themselves, their and each of their heirs, successors, executors and administrators, remise, release and forever discharge and agree to indemnify and said BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY and its successors, of and from all and every manner of action and actions, cause and causes of actions, suits, debts, dues, sums of money, accounts, reckoning bonds, bills, specialties, covenants, contracts, controversies, agreements, premises, variances, trespasses, damages, judgments, extants, executions, claims and demands whatsoever in law or in equity, which against said BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, and person or corporation ever had, now have, or which they or their successors, heirs, executors or administrators, hereafter can, shall or may have, for upon or by reason of any matter, cause or think whatsoever from the beginning of the world to the date of these presents, arising from the use of School Building or Grounds at

(Name of School)

_____, 20____. The _____ expressly agrees to indemnify
(Name of Organization)

and hold harmless the said BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, and its successors from any and all claims against the BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY of any kind of nature whatsoever arising out of or resulting from the use of School Building or Grounds at

(Name of School)

including any expenses and attorney's fees which the BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, and its successors may incur in defending any such claims; and the

(Name of Organization)

satisfy, pay and discharge any and all judgements, fines, expenses and attorney's fee that may be recovered against the BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY and its successors, in any such acts or actions.

IN WITNESS WHEREOF, have hereunto set hand and seal this _____ day of _____

(Notary's Signature)

(Name of Organization)

NOTARY'S SEAL

(Witness)